

## LIBRARY ADVISORY BOARD

HARRIET ELLIOTT  
JOHN MONAHAN  
MARY SCHWANKY  
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## Sussex County Library Advisory Board (LAB) Meeting Minutes

Wednesday, May 20, 2020

9:30a – 11:00

### VIA A ZOOM MEETING: REGISTRATION REQUIRED

Please send email request to Kathy Graybeal at [kgraybeal@sussexcountyde.gov](mailto:kgraybeal@sussexcountyde.gov) for login.

Call to Order: [Diana Young – 9:32a.](#)

Adoption of the Wednesday, May 20, 2020 Agenda. [Motion – Diana Young;](#)

[2<sup>nd</sup> – John Monahan.](#)

Approve Wednesday, March 18, 2020 and April 15, 2020 Minutes. [Motion – Diana Young; 2<sup>nd</sup> – Steve Schwartz.](#) Revised to include list of attendees.

UPDATE: COVID-19 update re: library reopening:

- Focus is patron and staff safety. DE Library Consortium (DLC) members in alignment.
- Governor's June 1<sup>st</sup> announcement may complicate things. "Locations offering...library functions shall follow the Division of Libraries guidelines. Anne Norman confirmed that the DLC is building those guidelines as we meet weekly.
- Administrators and Board members remain committed to current plan. Some pressure in Milford to open.
- Unforeseen consequence: staff who are reluctant or refuse to come back to work. New concerns re: unemployment payments, etc.
- Book drops all open on June 1<sup>st</sup>. 72 hour quarantine on all materials.
- Ordering materials for first time since mid-March now.
- Plans include curbside pick-up on June 15<sup>th</sup> if possible. Exploring scheduling software.

Adjourn: [Motion – Steve Schwartz; 2<sup>nd</sup> – Mary Schwanky](#)

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Next meeting date: Wednesday, June 17, 2020 at 10:00am via Zoom until further notice.

